

SAFCEC Guideline

Protection of workforce in respect of transport to and from construction sites

Education and training

The contractor will provide workers with information that raises awareness in any form or manner, including where reasonably practicable leaflets and notices placed in conspicuous places in the workplace informing workers of the dangers of the COVID-19 virus, the manner of its transmission, the measures to prevent transmission such as personal hygiene, social distancing, use of masks, cough etiquette and where to go for screening or testing if presenting with symptoms;

The contractor will implement a suitable training and awareness campaign in respect of:

- the dangers of COVID-19 disease;
- the manner of its transmission;
- the measures to prevent transmission such as social distancing, personal hygiene practices, PPE requirements and utilisation (including cloth masks), social etiquette (including cough etiquette, greetings, respiratory hygiene);
- safe transport to and from work; and
- symptom monitoring, screening and confirmatory testing.
- all individuals shall wash their hands with soap and water for at least 20 seconds or use approved 70% alcohol based sanitizer when: -
 - after coughing or sneezing
 - before and after preparing food
 - coming into contact with someone who has a fever or respiratory symptoms (cough, shortness of breath, difficulty breathing)
 - before and after using public transport
 - entering or leaving a site
 - before and after being in a crowd (especially an indoor crowd)
 - before and after eating
 - before having a cigarette or vaping
 - when arriving and leaving and leave buildings including your home or anyone else's home
 - after eating
 - after site walks
 - after using ablution facilities
 - after touching hand rails, door handles, paper, envelopes etc;

Rotation and shift work

The contractor will, as far as practicable, minimize the number of workers at the workplace at any given time to mitigate the impact of COVID-19 through rotation, staggered working hours, shift systems, remote working arrangements or similar measures in order to achieve social distancing.

Masks

The contractor will ensure provision of cloth masks to every worker in the workplace. This is in the interest of health and safety of workers in the workplace and in support of public health measures. These masks should be provided free of charge.

The contractor will ensure that workers are informed, trained and instructed in the correct use of both PPE as well as cloth masks. In respect of cloth masks, awareness should explain:

- hands should be washed before and after donning or removing the cloth mask;
- that cloth masks should cover the nose and mouth completely;
- cloth masks should not be lowered when speaking, coughing or sneezing;
- cloth masks should never be touched except to put on or remove
- cloth masks should be washed with warm soapy water and ironed when dry. Ironing assists with decontamination;
- cloth masks should be changed when wet or visibly soiled

Personal Hygiene

The contractor will train workers who rely on public transport or who utilise contractor-arranged transport. The following safety protocols to be followed:

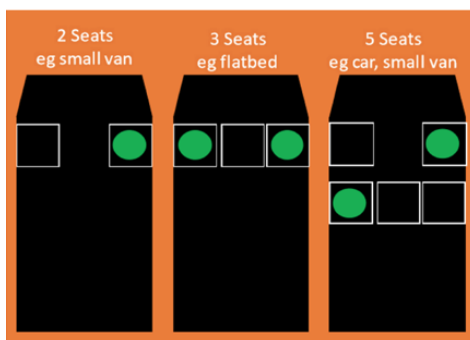
- Where transport is provided, occupancy of the vehicle should be reduced in line with government policy in the taxi industry.
- Company transport vehicles should be sanitized before and after each trip including:

- Steering Wheel
- Safety belts
- Gearstick
- Handbrake
- Door Handles
- Radio & Infotainment Controls
- Steering Column (Indicators, Windscreen Wipers, Cruise Control)
- Elbow Rests
- Seat Position Controls
- Door Frame

Social Distancing

The contractor will make employees aware of social distancing practices within company transport. As far as reasonably practicable social distancing should be implemented within company transport. Single occupancy of vehicles is preferable and sitting as far apart as the vehicle allows.

Recommended Maximum Road Vehicle Occupancy



Arrangements to minimise exposure associated with commuting

The contractor will provide employees with training regarding the PPE and hygiene requirements whilst traveling. The contractor will furthermore:

- Engage with the local taxi association to put measures in place to ensure the health and safety of the driver and the people transported to and from construction sites.
- Where a worker exhibits any signs of COVID-19 or has been exposed to a confirmed case, they should not travel to work, inform the employer and be advised to subject themselves to testing and or contact the **Department of Health hotline on 0800029999**.
- Wherever possible, workers should travel to site alone using their company vehicle or their own means of transport.
- Provide cloth masks (all commuters are required to wear a cloth mask whilst in transit in company and / or public transport).
- Reduce travelling to suppliers and minimize exposure by sending one person to collect equipment and material from suppliers. Ensure the designated person is fully aware of the risks involved and equipped with the relevant PPE.
- It is recommended that employees who lodge together, should travel together in a safe manner as advised above.

Public Transport

- Where public transport is the only option for workers, identified training and awareness including regular toolbox talks outlining how to reduce the possibility of infection should be implemented.
- Employees to sanitise hands with soap or 70% alcohol-based hand sanitizer when leaving the construction site, prior to using public transport.

Company provided transport

- When entering and exiting vehicles the driver should clean all common areas that are liable to be touched including the external

door handles, keys and other internal furnishings.

- Wiping/cleaning down of contact points should be done using antibacterial wipes or a wet cloth with soap application, or equivalent.
- Keep windows at least partially open
- It is advisable to limit the “churn” of people travelling together to prevent cross infection to new groups (i.e. try to ensure the same crew members travel and work together day after day).
- PPE (driver/conductor of contractor-provided transport)

The contractor will ensure that safe transport arrangements are made, including:

- sanitisers for workers when traveling
- cloth masks for taxi drivers
- social distancing and allowable maximum capacity arrangements as determined from time to time by authorities
- The type of PPE to be used within transport will vary according to the work activity, medical risk factors in relation to Vulnerable Workers etc. The contractor should determine the PPE required following the information provided from the risk assessment. The contractor will ensure that:
 - Workers shall be trained on how to wear, remove and - where appropriate - dispose of their PPE properly.
 - Bins for the disposal of masks shall be provided.
 - Safety and supervisory personnel shall ensure that workers who are using defective or inadequate PPE are stopped and provided with appropriate PPE.